

## Application to Issue, Amend, Alter or Cancel a Permit to Operate a Sewage Works

EPB 268A Jan 2015

This form and guideline details the information to be submitted by any person wishing to obtain a Permit to Operate a Sewage Works or seeking to cancel, amend, alter or suspend their current Permit to Operate a Sewage Works. This application form has been prepared in accordance with section 27(1) and 28(8) of *The Environmental Management and Protection Act, 2010 (EMPA)* for the issuance of a Permit under Section 27(2), or the cancelation, amendment, alteration of an existing Permit to Operate a Sewage Works in accordance with Section 28(9).

The sections of *The Environmental Management and Protection Act, 2010* and *The Waterworks and Sewage Works Regulations, 2010* that are of particular relevance to sewage works system are:

- i) *The Environmental Management and Protection Act, 2010-Part 4*
- ii) *The Environmental Management and Protection Act, 2010-Part 5*
- iii) *The Waterworks and Sewage Works Regulations, 2010-Part 2*

The application must be completed and forwarded to your Environmental Project Officer (E.P.O.) as noted below at least 60 days prior to the expiry date of the existing Permit for the waterworks or at least 60 days prior to the commissioning of a new or significantly altered waterworks.

### Environmental and Municipal Management Services Division Offices

Meadow Lake Office #1, 101 Railway Place P.O. Box 607 Meadow Lake SK S9X 1Y5 Morgan Gutek - E.P.O. Phone: (306) 236-0403 Fax: (306) 236-0474	Melville Office 256 2 <sup>nd</sup> Ave. W., P.O. Box 2170 Melville SK S0A 2P0 Derrick Hoehn - E.P.O. Phone: (306) 728-7492 Fax: (306) 728-7447	Prince Albert Office P.O. Box 3003 Prince Albert SK S6V 6G1 Barry Wright - E.P.O. Phone:(306) 953-3369 Kerry Desjarlais - E.P.O. Phone:(306) 953-2296 Fax: (306) 953-3939	Swift Current Office 350 Cheadle Street West Swift Current SK S9H 4G3 Jenna Furseth - E.P.O. Phone: (306) 778-8685 Rod Lemon – Sr. E.P.O. Phone: (306) 778-8642 Fax: (306) 778-8271
Nipawin Office P.O. Box 2133 201-1 <sup>st</sup> Ave. E. Nipawin SK S0E 1E0 Ries Mansuy – Sr. E.P.O. Phone: (306) 862-1767 Fax: (306) 862-1771	Moose Jaw Office 400-111 Fairford Street East Moose Jaw SK S6H 7X9 Greg Holovach – Sr. E.P.O. Phone: (306) 694-3586 Roger Miller - E.P.O. Phone: (306) 694-3364 Fax: (306) 694-3105	Regina Office 420-2365 Albert Street Regina SK S4P 4K1 Rod Broadfoot - E.P.O. Phone: (306) 787-4584 Don Turner - E.P.O. Phone: (306) 787-6199 Fax: (306) 787-0780	Watrous Office PO Box 1128 403 Main Street Watrous SK S0K 4T0 Gary Pasic – Sr. E.P.O. Phone: (306) 946-3233 Fax: (306) 946-3232
Yorkton Office 120 Smith Street Yorkton SK S3N 3V3 Rick Sheichuk - E.P.O. Phone: (306) 786-1424 Fax: (306) 786-1495	North Battleford Office 108-1146 102 <sup>nd</sup> St. North Battleford SK S9A 1E9 Kris Dushire - E.P.O. Phone: (306) 446-7450 Fax: (306) 446-7507	Saskatoon Office 101-108 Research Drive Saskatoon SK S7N 3R3 Lee Reinhart - E.P.O. Phone: (306) 933-8367 Bruce Dahl - E.P.O. Phone: (306) 933-8387 Fax: (306) 933-6820	Shaunavon Office PO Box 1237 Shaunavon SK S0N 2M0 Glenn Greve - E.P.O. Phone: (306) 297-5437 Fax: (306) 297-5423

If this is an application to operate a sewage works regulated by the Ministry of Environment (Industrial or Mining Facilities) applications are to be submitted through the following portal: <https://envonline.gov.sk.ca/login/>

### Section I: Administrative Information

Name and Address of the Owner of the Sewage works (Municipality/Commission/Company):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Current Population: \_\_\_\_\_ Number of Service Connections: \_\_\_\_\_

**Section II: Purpose of Application**

- New Sewage Works Permit to Construct Number: \_\_\_\_\_
  
- Transfer From Ministry of Health Premise Number: \_\_\_\_\_
  
- Extension/Renewal Application Permit to Operate Number: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_  
Has system been modified: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- Alter/Amendment of Permit Permit Number: \_\_\_\_\_  
  
Purpose for Altering Permit: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- Cancel Permit Permit Number: \_\_\_\_\_  
  
Purpose for Cancelling Permit: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section III: Sewage Works System Information**

A) Location of Sewage Works:

ISC Parcel Number	Land Description	Registered Owner	Applicant's Interest in Land

B) Type of Wastewater Treatment:

- Mechanical Treatment Discharge location: \_\_\_\_\_  
  
Method of discharge: \_\_\_\_\_  
  
Does the discharge reach fish bearing water: \_\_\_\_\_  
  
Continuous or Intermittent Discharge: \_\_\_\_\_
  
- Facultative Lagoon Discharge location: \_\_\_\_\_  
  
Method of discharge: \_\_\_\_\_  
  
Does the discharge reach fish bearing water: \_\_\_\_\_  
  
Continuous or Intermittent Discharge: \_\_\_\_\_
  
- Evaporation Lagoon Number of Discharges in past permitting period: \_\_\_\_\_

C) Lagoon Design:

Cell	Maximum Water Depth (m)	Volume of Cell (m <sup>3</sup> )	Surface area of Cell (ha)	Design Retention Time (Days)

D) Remote Monitoring:

No Remote Monitoring

Remote Monitoring

Please Describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E) Does the storm water system interconnect with wastewater collection system?

No

Yes

Please Describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F) Is waste from sources outside the municipal boundaries discharged or hauled into this system?

No

Yes

Please Describe and estimated Volumes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Section V: Signature**

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, this information is true, complete and accurate.

\_\_\_\_\_  
Printed Name of Person Signing

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Signature